

**HIGHLANDS BUSINESS PARTNERSHIP, INC.**  
**140 Bay Avenue, Highlands, NJ 07732**  
**Phone 732.291.4713 ~ hbpadmin@highlandsnj.com**  
**ANNUAL MEETING of the Board of Directors**  
**Tuesday, January 20, 2025 @ Off the Hook 6:30PM**

**I. Pledge of Allegiance**

**II. Attendance Roll Call**

**III. HBP Council Liaison – Welcome Karen Chelak**

- <https://highlandsnj.gov/projects-redevelopment-project-updates/>

**IV. Board of Director Annual Election - Oath**

- James Barker 12/31/28
- Gloria Miller 12/31/26
- Valerie Montecalvo 12/31/28
- Staci Gilchrist – Additional seat - Nominated and approved 12/31/28
- Leo Cervantes – Additional seat – Nominated 12/31/25

**V. November 18, 2024, Meeting Minutes Approval - attached**

**VI. Treasurer's Report - Valley National Bank Checking Account & Raffle**

**EXECUTIVE REPORT:**

- Board Responsibilities & Positions attached
- Insurance Renewals
- 990 Filing – 2023 Complete
- 1099's in process
- 2025 Contributions

**MARKETING:**

- Sponsorship Package 25 - updated
- Visitor Guide 25-26 – in process
- Web Updates, Social Media -

**EVENTS:**

- Revised and approved calendar attached
- Council Resolution attached

**OLD BUSINESS:**

**NEW BUSINESS:**

**Highlands Café, Gems Bagels, One-Stop Mart**

Adjourn:

Next Meeting: March 24th